

**PROFESSIONAL DESIGNATIONS AWARDED BY SAQA RECOGNISED
PROFESSIONAL BODIES**

Name of Professional Body	The Institute for Timber Construction Southern Africa (ITC-SA)
Designation Title	Certified Timber Frame Builder (Cert. TFB)

Short Description:

A **Certified Timber Frame Builder** (Cert. TFB) is a practicing professional who will traditionally come from the trades' profession as qualified carpenters. A Certified Timber Frame Builder will be able to interact with clients and other professionals in the construction environment and will therefore have excellent communication skills (verbal and written). The designee will need excellent financial and pricing skills to be able to compile estimates and quotes for material and costing purposes. The designee will need to be able to interpret South African National Codes of Practice and Material Specifications to comply with SANS 10082, 10400, and 1400XA. The designee will need to have at least a carpenter qualification, and will need to demonstrate competence in building in timber and in accordance with SANS 10082 (Code of Practice for the Construction of Timber Framed Structures). Lastly, the designee will need to demonstrate basic project management skills in regards to control of project scope, cost, time and quality.

CRITERIA FOR OBTAINING THE PROFESSIONAL DESIGNATION

For the Professional Designation to be awarded, professionals must comply with the following minimum requirements:

- **Academic Component**

Persons recognised for the designation of Certified Timber Frame Builder must have passed the relevant Carpenter Trade Test as specified in the Manpower Training Act; Section 28 or 13 and/or have obtained a carpentry qualification in terms of the Skills Development Act.

Provision is also made for previously disadvantaged individuals that have not had the benefit of completing a formal Learnership program. In this case, and where no formal qualification exists, recognition by the process of RPL (Recognition of Prior Learning) will be applied for on the job training and experience to enable candidate to qualify.

- **Practical/Workplace Experience**

All persons applying for this category of registration would be required to have completed the ITC-SA's Timber Frame Builders requirements for registration within 12 months of applying for registration as a Certified Timber Frame Builder. During the 12 month prior to registration, the applicant Timber Frame Builder will work under an identified mentor, and will be referred to as a probationary Timber Frame Builder.

The competency of the applicants shall be assessed by the following means:-

- Education
- Experience
- Competence (portfolio of evidence)

- Board examination

This assessment will be done by the established ITC-SA Engineering Advisory Committee who report directly to the ITC-SA EXCO and who would recommend to the Board an applicant for approval.

- **Board Examination/Competency Assessment**

Examinations will consist of oral/written tests, projects, assignments, and interviews.

These tests or assessments will be based on the learning outcomes which have been identified by the assessor to assess prior learning. Prior learning must be equivalent to a particular outcome required to demonstrate through testing that the applicant has equivalent prior on the job learning for industry recognition.

CRITERIA FOR RETAINING THE PROFESSIONAL DESIGNATION

In order to ensure the currency of professional knowledge and to retain the Professional Designation, the professional must comply with the following minimum requirements:

- **Continuing Professional Development (CPD)**

Members will be required to provide proof to ITC-SA of their CPD activities. Members will also be required to accumulate 4 CPD points annually by completing a range of accredited activities such as:

- Attendance at workshops, seminars and information sessions,
- Giving presentations to inside and outside groups,
- Running workshops,
- Writing articles for in-house and general publications.

The ITC-SA decides on the points each activity is worth. The ITC-SA Technical Engineering Advisory Committee will ensure that CPD activities and certification requirements are coordinated.

- **Code of Conduct**

Designees must abide by the ITC-SA Code of Conduct.

- **Membership Fees**

Ensure that the annual membership fee is duly paid.

PROFESSIONAL DESIGNATION PROGRESSION PATHWAY

The Professional Designation progression pathway is:

- Probationary Timber Frame Builder
- Certified Timber Frame Builder

For more information on this Professional Designation, please visit www.itc-sa.org