



# COMPLAINANT FORM 1

Allegation of an ITC-SA member's transgression of the ITC-SA Code of Conduct or of non-ITC-SA member purporting to be an ITC-SA member

- 1) Complainant's name: \_\_\_\_\_
- 2) Complainant's contact details: Cellphone \_\_\_\_\_  
E-mail: \_\_\_\_\_
- 3) Is the complainant an ITC-SA member? \_\_\_\_\_
- 4) Respondent name or company name:  
\_\_\_\_\_
- 5) Contact details and address of respondent:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6) Is the respondent an ITC-SA member? \_\_\_\_\_
- 7) If the respondent is an ITC-SA member then indicate which clauses of the Code of Conduct the respondent is alleged to have transgressed:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 8) Details of the alleged transgression:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



- 9) If the respondent is not an ITC-SA member please provide details as to where and how the respondent is alleged to be purporting to be an ITC-SA member. (*Note: in such instances the ITC-SA would only be able to investigate the allegation in terms of possible fraud or copyright infringement and not in terms of the code of conduct*)

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Full name: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_

**NOTES:**

*After the conclusion of the investigation of the allegations in the above form, the complainant is not satisfied with the outcome they may escalate the complaint by completing the "complaint affidavit"*

*A copy of the complaint and annexures will be made available to the respondent.*

*The focus of ITC-SA is to investigate the alleged improper conduct by the registered person and not to recover damages for the complaint or enforce specific performance of the engineer.*

*Reports of ITC-SA's appointed experts will not be available for purposes of litigation.*

*ITC-SA's Investigating Committee ("ITC-SAC") will decide whether prima facie evidence of improper conduct exists after considering all relevant evidence, including evidence submitted by respondents.*

***Please note that ITC-SA will not intervene in commercial, civil and or contractual disputes. The ITC-SA will merely act as a technical advisor in inter parties' disputes.***